

Lansdowne Recruitment Privacy Policy

This privacy policy will explain how our Lansdowne Recruitment uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- What are your data protection rights?
- Privacy policies of our website
- Changes to our privacy policy
- How to contact us

What data do we collect?

Lansdowne Recruitment collects the following data:

- Personal identification information (Name, email address, phone number, etc.)
- Career history a sent to us via your CV.

How do we collect your data?

You directly provide Lansdowne Recruitment with most of the data we collect. We collect data and process data when you:

- Register online or place and send us your CV.
- Voluntarily send us your CV via email.

Lansdowne Recruitment may also receive your data indirectly from the following sources:

- Third Party sites that display information you have given them.

How do we use your data?

Lansdowne Recruitment collects your data so that we can:

- Assist you in finding suitable employment.
- Email you with special opportunities we think you might like.
- With your specific permission pass on your details to a prospective employer.

If you agree, and only when you agree, the prospective employer may contact you directly.

tel: +353 1 685 6480

e-mail: info@lansdownerecruitment.ie

web: www.lansdownerecruitment.ie

How do we store your data?

Lansdowne Recruitment securely stores your data at our premises on a hard disc, we have up to date software protection in place to help ensure the files are safe.

Lansdowne Recruitment will keep your CV for 48 months. Once this time period has expired, we will delete your data by deleting your CV from our system.

What are your data protection rights?

Lansdowne Recruitment would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request Lansdowne Recruitment for copies of your personal data, including e-mails. We will not charge you for this service.

The right to rectification - You have the right to request that Lansdowne Recruitment correct any information you believe is inaccurate. You also have the right to request Lansdowne Recruitment to complete information you believe is incomplete.

The right to erasure - You have the right to request that Lansdowne Recruitment erase your personal data, under certain conditions.

The right to restrict processing - You have the right to request that Lansdowne Recruitment restrict the processing of your personal data, under certain conditions.

The right to object to processing - You have the right to object to Lansdowne Recruitment processing of your personal data, under certain conditions.

The right to data portability - You have the right to request that Lansdowne Recruitment transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Call us at: (01) 685 6480

Or write to us: Lansdowne Recruitment Limited, 21 Pembroke Park, Ballsbridge, Dublin 4

Privacy policies of other websites

The Lansdowne Recruitment website contains no links to other websites.

Changes to our privacy policy

Lansdowne Recruitment keeps its privacy policy under regular review. This privacy policy was last updated on 9 January 2019.

How to contact us

If you have any questions about Lansdowne Recruitment's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: admin@lansdownerecruitment.ie

Call us at: (01) 685 6480

Or write to us: Lansdowne Recruitment Limited, 21 Pembroke Park, Ballsbridge, Dublin 4